



Research Requests

For everyone's health and safety, public visits to Scott Manor House in the summer of 2021 will be in accordance with all public health protocols. COVID-19 measures are in place, nonetheless, visiting is **at your own risk**.

Research Requests (e.g. family history or personal research, scholarly activity) will be by **Appointment only**. Appointments are at the discretion of the Fort Sackville Foundation, the registered charity that manages Scott Manor House.

Appointments to visit Scott Manor House for research must be requested in advance (no drop-ins). Please describe your reason for visiting and if there are any particular resources you are interested in seeing. Request a research appointment by emailing scott.manor@ns.sympatico.ca or by phone 902-832-2336. The following conditions must be adhered to if permission is provided for you to come to the House for research:

- All COVID-19 (coronavirus) precautions must be followed during your visit.
- Do not visit / stay at home: if you are feeling unwell or if you have symptoms of coronavirus or if you are required to self-isolate for any reason. Check the Nova Scotia government website for more information <https://novascotia.ca/coronavirus/>. Reasons for self-isolation include (at the time of writing; subject to change): you have been referred for COVID-19 testing by Public Health, a COVID-19 self- assessment or 811; you are waiting for your test results; you have tested positive for COVID-19; you have been told by Public Health you have been exposed and need to self-isolate, even if you have tested negative for COVID-19; you have travelled from outside Atlantic Canada into Nova Scotia, even if you don't have symptoms; or you are sharing any living spaces with someone who has travelled into Nova Scotia or returning to Nova Scotia from outside Atlantic Canada for non-essential travel.
- A representative of the Fort Sackville Foundation will guide you through your visit.
- You are required to provide your name, telephone number and if possible, your email address.
- You will be asked if you are unwell or if you are required to self-isolate. Entry will be refused if these conditions apply to you.
- Masks (nonmedical face coverings) are required at all times during your visit.
- Physical distancing must be practiced during the entire visit. Respect the distance markings, directional arrows and any health and safety instructions given by your host.
- Use hand sanitizer when you enter and leave the building.
- Do not touch the objects on display.
- Ask permission before handling reading room resources and other research materials.
- Wash or sanitize your hands before and after handling resource materials, and if required by the host, wear the disposable gloves that are provided when working with resource materials.
- Do not re-shelve materials. Leave them in the designated workspace you are assigned.

Fort Sackville Foundation

15 Fort Sackville Rd, Bedford, NS B4A 2G6

902-832-2336 www.scottmanor.ca scott.manor@ns.sympatico.ca



- Photography is permitted. Permission to reproduce or publish materials in any form that is not for personal use is required; reproduction for commercial purposes is strictly prohibited.

Scott Manor House does not have an entry fee. Donations are always appreciated and can be made online through our website: <https://scottmanor.ca/donate/>

Thank you in advance for your interest in Scott Manor House and for keeping everyone safe by following the protocols. Email us for more information: scott.manor@ns.sympatico.ca.

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